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Advertisement No. 5/2013  
Dated : 3.9.2013



**PSS CENTRAL INSTITUTE OF VOCATIONAL EDUCATION**  
(a constituent unit of NCERT, MHRD, Govt. of India)  
**Shyamla Hills, Bhopal -462 013 (MP)**

**RECRUITMENT OF CONSULTANTS**

PSSCIVE intends to recruit **05 Consultants** on contract basis in the following areas during the session 2013-014:

<b>S.No.</b>	<b>Specialized area of Consultants under NVEQF Project</b>	<b>Remuneration</b>
1.	Information Technology/IT enabled Services	Rs. 50,000/- per month (for 05 years or more experience)
2.	Telecommunication	
3.	Media and Entertainment	
4.	Rubber	Rs. 35,000/- per month (for less than 05 years experience)
5.	Administrative-cum-Accounts Consultant under Yoga Project	Rs.20,000/- p.m. (consolidated)

For details, visit the PSSCIVE website ([www.psscive.nic.in](http://www.psscive.nic.in)). Interested candidate who fulfill the eligibility conditions, should send their bio-data by post by 27/9/2013 on the prescribed proforma to the Section Officer, PSSCIVE, Shyamla Hills, Bhopal.

**Under Secretary**

विज्ञापन संख्या. 5/2013  
दिनांक: 3.9.2013



पं.सु.श. केन्द्रीय व्यावसायिक शिक्षा संस्थान  
(एन.सी.ई.आर.टी की इकाई, मानव संसाधन विकास मंत्रालय, भारत सरकार के अन्तर्गत)  
श्यामला हिल्स, भोपाल – 462013

## संविदा आधार पर परामर्शदाता की नियुक्ति हेतु

पं.सु.श. केन्द्रीय व्यावसायिक शिक्षा संस्थान में संविदा आधार पर सत्र 2013–2014 हेतु **05 परामर्शदाता** के पदों के लिए निम्नलिखित क्षेत्रों में प्रवीणता रखने वाले व्यक्तियों के लिए आवेदन आमंत्रित करता है:

क्र.	NVEQF परियोजना के अंतर्गत परामर्शदाता	मानदेय
1.	सूचना प्रौद्योगिकी/ सूचना प्रौद्योगिकी सक्षम सेवाएं (Information Technology/IT enabled Services)	रु. 50,000/– प्रति माह (जिनके पास 05 वर्ष या उससे अधिक का सकल अनुभव हो)
2.	दूरसंचार (Telecommunication)	
3.	मीडिया एवं एन्टरटेनमेंट (Media and Entertainment)	रु. 35,000/– प्रति माह (जिनके पास 05 वर्ष से कम का सकल अनुभव हो)
4.	रबर टेक्नोलॉजी (Rubber Technology)	
5.	योगा परियोजना के अंतर्गत प्रशासनिक एवं लेखा परामर्शदाता	रु. 20,000/– प्रति माह समेकित

अधिक विवरण के लिए पं.सु.श.के.व्या.शि.सं की वेबसाइट [www.psscive.nic.in](http://www.psscive.nic.in) देखें। इच्छुक उम्मीदवार तथा अर्हता पूर्ण करने वाले व्यक्ति, अपना विवरण (इपवकंज) 27 सितम्बर 2013 तक दिए गए प्रारूप में अनुभाग अधिकारी, स्थापना शाखा, पं.सु.श.के.व्या.शि.सं, श्यामला हिल्स, भोपाल पर भेजें।

अवर सचिव

## Advertisement for PSSCIVE Website

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No. F. 10-3/Consultant/NVEQF//2013-14

PSS Central Institute of Vocational Education, Shyamla Hills, Bhopal-462 013

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National Vocational Education Qualification (NVEQF) Cell

Date: 3 September, 2013

**Subject: Recruitment of 4 Senior Consultants for the NVEQF Project entitled “Development of Curriculum and Courseware for NVEQF Level 1-4 in Healthcare, IT/ITeS, Rubber, Media and Entertainment and Telecommunication Sectors” of MHRD, Govt. of India**

The PSS Central Institute of Vocational Education (PSSCIVE) is a constituent unit of National Council of Educational Research and Training (NCERT). The Institute has set up an NVEQF Cell to take up projects for the development of curriculum and courseware for the National Vocational Education Qualification Framework (NVEQF) being implemented by the Ministry of Human Resource Development (MHRD), Govt. of India.

### NVEQF Project

The NVEQ framework is a descriptive framework that organizes qualifications according to a series of levels of knowledge and skills. It is being used for setting common principles and guidelines for a nationally recognized qualification system covering Schools, Vocational Education and Training Institutions, Technical Education Institutions, Colleges and Universities. Qualifications are made up of a number of occupational standards (for details about NVEQF please visit the URL [http://mhrd.gov.in/voc\\_eduu](http://mhrd.gov.in/voc_eduu) of MHRD). The National Occupation Standards (NOS) are set by the concerned Sector Skill Council (SSC) established by the representatives of the related Industry and approved by the National Skill Development Corporation (NSDC). The PSSCIVE has been mandated to develop the competency based curricula and courseware for the NVEQF level 1-4 (Classes IX to XII) in various sectors (for details about the sectors and NOS, please visit the URL <http://nsdcindia.org/sector-skill-council.aspx> and <http://nsdcindia.org/national-occupational-standards.aspx>).

The Department of School Education, Ministry of Human Resource Development (MHRD), Govt. of India has awarded a project entitled “Development of Curriculum and Courseware for NVEQF Level 1-4 in Healthcare, IT/ITeS, Rubber, Media and Entertainment and Telecommunication Sectors” to the PSSCIVE for developing competency based modular curriculum, student workbooks, teacher’s handbook and assessment guide for NVEQF Level 1-4 for various job roles in 5 sectors, namely Healthcare, IT/ITeS, Rubber, Media & Entertainment and Telecommunication.

The PSSCIVE requires for NVEQF Cell the following **04 Senior Consultants** on contract basis for a specific period. The number of positions may increase or decrease and the selection can be made at a lower position of **Consultant**.

## Details of Position

### 1. Position: Senior Consultant

2. Number of Positions: 04 (Information Technology Enabled Services (ITes), Telecommunication, Media and Entertainment, and Rubber)

3. Qualification: The candidate should possess the following qualifications:

#### (i) *Essential:*

Proven academic (professional experience) of high caliber in one of the following sectors:

1. Information Technology/Information Technology Enabled Services/Computer Science
2. Telecommunication
3. Media and Entertainment
4. Rubber

#### (ii) *Desirable*

- Research/teaching/industry experience in the relevant field for a minimum of 5 years for Consultant and more than 5 years for Senior Consultant.
- Experience in curriculum and courseware development
- Proficiency in English and Hindi
- Experience in writing articles/books/research papers
- Experience in implementing Government Projects and Schemes
- Exposure to School Education System

#### (iii) *Competencies*

- Excellent planning and facilitation skills;
- Ability to contribute to and comfortably work in a multidisciplinary setting
- Ability to work independently to strict timelines;
- Excellent written and spoken English and Hindi skills

#### (iv) *Role and Responsibility*

The responsibility of the Senior Consultant shall include the following:

1. Assist the Head of the NVEQF Cell in development of competency based modular curriculum, student workbooks, teacher's handbook and assessment guide for NVEQF;
2. Assist the Head of the NVEQF Cell in inviting proposals through Expression of Interest for development of competency based modular curriculum, student workbooks, teacher's handbook and assessment guide for NVEQF Level 1-4 for various job roles in 5 sectors, namely Healthcare, IT/ITeS, Rubber, Media & Entertainment and Telecommunication;
3. Assist the Head of the NVEQF Cell in selecting the subject experts/agencies and assign them the work of content development;
4. Assist in Organization of Workshops/Seminars on NVEQF;
5. Preview the content produced and certify its correctness academically;
6. Ensure that the course materials submitted by the experts/ agency are complete and have been developed as per the template and specifications;
7. Contribute in Institute's developmental activities.

#### (v) *Salary*

Rs 50,000/- per month (consolidated) for Senior Consultant

Rs 35,000/- per month (consolidated) for Consultant

4. **Selection Process:** Candidates will be selected based on their performance in interview.

5. **How to Apply:** The candidates should send their application to the Section Officer, Establishment Section, PSS Central Institute of Vocational Education (PSSCIVE), Shyamla Hills, Bhopal-462 013, Madhya Pradesh, India along with their **Curriculum Vitae** mentioning their email and phone number and other required documents on or before 27<sup>th</sup> September, 2013. Shortlisted candidates will be called for the interview. The date of interview will be informed to the candidates through email and website of the Institute. As this is a time bound project and the work is to be accomplished within the limited period, eligible candidates who can join immediately after selection should apply.

#### 6. Period of Appointment

The selected person will be engaged initially up to 31/3/2014 which may be extendable from time to time on the basis of performance till on co-termination of the NVEQF project.


#### Note:

- The candidates should bring a hard copy of their **curriculum vitae** and original certificates at the time of the interview, which would be intimated to them.
- The engagement will be on purely contract basis and only for the duration, as mentioned above.
- No TA/DA will be given either for attending the interview or for joining the post.

<b>Administrative-cum-Accounts Consultant under Yoga Project</b>	01	Rs.20,000/- p.m. (consolidated)	<ul style="list-style-type: none"><li>• Graduate or above in any discipline.</li><li>• Minimum 5 years working experience in educational projects.</li><li>• Having good knowledge of administrative and financial matters.</li><li>• Retired Govt. Employees within 65 years of age can apply.</li><li>• Desirable knowledge of using computer and financial auditing.</li></ul>	Upto 31 <sup>st</sup> March, 2014
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#### General Conditions

1. The PSSCIVE reserves the right to increase or decrease the number of vacancies advertised as per the need or cancel the advertisement itself without any notification.
2. The PSSCIVE reserves the right to raise the minimum eligibility qualifications, etc. in order to restrict the number of candidates.
3. Only Indian Nationals need to apply.
4. Wherever the candidate has received letter grades or grade points instead of marks, he/she should provide equivalent marks and attach a certificate from the concerned University explaining the method of conversion.
5. The applications without complete information and required documents will be rejected and no correspondence will be entertained.

विद्यया ऽ मृतमश्नुते  एन सी ई आर टी <b>NCERT</b>	<b>PSS CENTRAL INSTITUTE OF VOCATIONAL EDUCATION</b> (A Constituent Unit of NCERT) Shyamla Hills, Bhopal (M.P.) 462013  <u><b>Advertisement No.05/2013</b></u>
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Note : Before filling this form, please read the detailed advertisement carefully.

1. POST APPLIED FOR	2. CATEGORY (UR/SC/ST/OBC)	3. GENDER	4. NATIONALITY

5. **Candidates Name** (In capital letters)(for Sl No. 5 and 6 keep one box blank between name and surname)


6. **Father's/Husband's Name** (In capital letters)


7. **Address**

<b>Name</b>  Father/Husband's Name  Address:    State  Pin  Mobile Number  E- Mail id	Affix Photograph here	
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8. **Date of Birth**

D	D	M	M	Y	Y	Y	Y

9. **Age as on 01.09.2013**

Y	Y	M	M	D	D

**10. Area of Specialization** \_\_\_\_\_

**1. Educational/Professional Qualification (Starting from Class Matriculation onwards)**

Examination Passed	Discipline/Specialization/ Subject	Board/ University	Year of Passing	Duration of Course	% of marks	Division

12. Experience, if any, starting from previous to present Total Experience : \_\_\_ Years \_\_\_ Months

Employers Name and Address (Also indicate whether Central Govt./State Govt./Autonomous Bodies/Private Sector)	Designation	Scale of pay/Salary per annum	Length of Service		Total Experience in Years	Nature of work, in brief
			From	To		

13.

Any other information	
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**14. DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby certify and declare that (1) I am an Indian National, (II) I have read the provision given the Advertisement (iii) All statement made and information given by me in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information or part of it being found false or incorrect at any stage action can be taken against me and my candidature/engagement shall automatically stand cancelled/terminated (iv) I further declare that I fulfill all the conditions of eligibility regarding age, educational, professional qualification etc. prescribed for the post applied for.

Place :

Date:

**(Signature of the Applicant)**